

Early Childhood Education and Care



Pacific Union Conference

Volume 9, Number 4, Fall 2011

Calendar of Events

ECEC Teacher In-Services around the Pacific Union:

NCC & CCC — April 6

North American Division Teacher's Convention

Nashville, TN – August 5-8

NAEYC Annual Conference

Atlanta, GA – November 7-10



The Rock of my salvation

Another Binder?

Have you ever wondered why there are so many binders in your center's office with the titles:

Pacific Union Conference Early Childhood Education and Care Policy, Procedure and Guidelines Manual

Well, wonder no longer! Last month, on October 9 and 10, the Pacific Union Conference Office of Education hosted a day and a half of in-service for all our early childhood directors. The topic? None other than the...

Pacific Union Conference Early Childhood Education and Care Policy and Procedure Manual

Over ten years ago, the Pacific Union and each of the conferences within our union decided that our early childhood programs needed to be recognized as legitimate entities, as well as unique evangelistic outreach opportunities of the Seventh-day Adventist Church. If we're all part of the same system, wouldn't it make sense that we would all follow the same policies? Sure. Even though each state has their own regulatory agency and set of requirements, shouldn't Adventist early childhood programs maintain a certain level of quality regardless of their individual state differences? Sure.

Hence, a decided effort was put forth to begin the process of organizing

and systematizing early childhood programs operated by and on the campuses of Adventist schools and churches. In 2005, the first issue of the Policies and Procedures Manual (PPM) was voted by Union and conference level officials. It is a compilation of policies and provisions relating to the establishment, organization, administration, operation and maintenance of the early childhood education centers of the church. It clarifies and details the roles and responsibilities of persons, committees and boards of each entity at the local site, local conference and union conference offices.

This document has been widely distributed to each Adventist early childhood program. Multiple in-services have been offered over the past several years. Still, there was quite a bit of confusion over the document; what it was for, and how it was supposed to be used. Hopefully, the 2011 Director's Workshop answered these questions and more.

But wait! There's more!

The policies contained in the PPM are developed and adopted through the cooperative efforts of ECEC center directors and local and union conference administrators. It is only one of several documents which have been developed and distributed to each Adventist early childhood program. Space does not permit a

(Continued on page 2)

Another Binder? (continued)

full list of forms, documents and tools available to our Adventist early childhood programs, but here is a partial list:

- PUC ECEC Quarterly Newsletter
- Operational Application and Registration Forms (packet)
- Guidelines Manual for Best Practices
- Employment Forms
 - Employee categorizations, definitions and descriptions
 - Wage scale recommendations
 - Performance evaluation forms
 - Professional growth expectations and forms
- Record Keeping Forms
 - Administrative Recording

Requirements (packet)
 Document Posting
 Requirements (packet)
 Director's Records
 Requirements (packet)
 Employee's Records
 Requirements (packet)
 Child's Records
 Requirements (packet)

- Professional Achievement Recognition (certification protocol)
- Center Board Manual Template containing a constitution and by-laws
- Parent Handbook Template
- Miscellaneous business forms and documents from budgetary to staffing, cost analysis to program evaluation, accreditation and curriculum to state and federal mandates.

- Brochures
 - Evangelism (target audience: fellow Adventists)
 - Adventist ECEC (target audience: prospective clients)

In addition to this list, the Early Childhood Education and Care Division of the Pacific Union Conference hosts a web page and a Facebook page! We also act as the host site for the Adventist Child Care Network and produce the quarterly ACCN newsletter, website and Facebook page, as well!

Yes, Adventist early childhood education and care is on a roll and we're excited that each one of you receiving this newsletter are part of the process.

2011 Director's Workshop Memories

With many miles and state lines separating the thirty-four (or more) early childhood education centers of the Pacific Union, what better way to break down the distance barrier

than to come together in one location to celebrate the privilege of working with young children?

We are all one team, working toward

the same goal of preparing young minds and hearts for God. And what a blessing



*Nevada-Utah representative:
Arlyn Sundsted*



*Arizona representatives:
Gloria Guzman, Ruben Escalante*



*Southeastern California representatives:
Laura Parker, Audry Railey, Teri Boyatt, Stella Leonard*



Northern California representatives: Coreen Hicks, Betty Farley, Lisa Thompson, Julieta Whiteside, Dorreen White



Southern California representatives: Malisa Smith, Frances Chavez, Dr. Rita Henriquez-Green, Jona Cooke, Nilda Beauchamp, Alma Wesley, Jacqueline Galbreath



Central California representatives: Carmen Young, Margie Beasley, Marissa Chauvin, Tabetha Sherwood, Maryann Kamber, Hall Hsu, Melissa Radjagukguk, Kumiko Hite, Ruth Goodman, Robin Aaron

New Faces in ECEC



Berit von Pohle

The Pacific Union Conference Office of Education is proud to welcome a new director of education, Berit von Pohle.

Berit comes to this position with much experience in the educational field. Throughout her 32 years of service, she has been an academy teacher, guidance counselor and principal. Most recently, she served as Superintendent of Schools for Northern California Conference. She earned a Bachelor's degree from La Sierra University as well as a Master's in counseling, a Specialist in Education degree in Educational Administration, and is nearing completion of a Doctorate in Education.

Berit is no stranger to early childhood education. Her daughter graduated from Pacific Union College with a degree in early childhood education. And not too long ago, she became a grandmother for the first time. Therefore, she understands the special place early childhood education holds. Welcome, Berit!

Seek ye first the kingdom of God



Charaine Lucas succeeds Margo Haskins as Assistant Professor of Education for Pacific Union College.

Born and raised in Trinidad and Tobago, Charaine has a fun accent and an exuberant personality to match. Her passion is education. Charaine earned a Bachelor of Science degree in Elementary Education, a Master of Science degree in Early Childhood and Elementary Education, and is currently working on a Doctorate. She has published articles for Colorado Parent. And she has spent twenty-four years in teaching and administration.

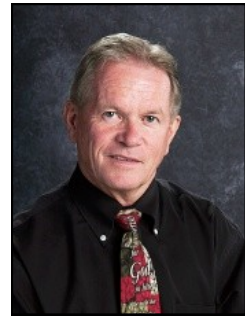
Goals of the early childhood program at Pacific Union College:

- To transform the Early Childhood Education Department
- To bring recognition to a field that is most needed
- To train and create a skilled and knowledgeable workforce
- To have successful childcare centers with happy and productive employees



We look forward to working with Charaine and seeing what God can do through her.

Physical address: Pacific Union College, Education Department, 1 Angwin Avenue, Angwin, California, 94508. She can be contacted by Phone: (707) 965-6340 or E-mail: chlucas@puc.edu.



Arlyn Sundsted, Superintendent, Nevada-Utah Conference

Arlyn wears a few hats as superintendent—ECEC liaison and principal of Las Vegas Junior Academy.



Ruben Escalante, Superintendent, Arizona Conference

As superintendent, Ruben oversees ten schools; nine K-8 and one K-12, Thunderbird Adventist Academy.



Dr. Rita Henriquez-Green, Associate Superintendent, Southern California Conference

Dr. Rita, an elementary specialist, is becoming adept at early childhood education as well.

Available Resources

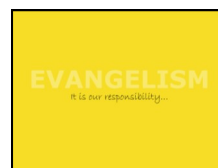
The Pacific Union Conference provides many resources for early childhood education centers. Several are in the form of printed materials. Brochures about **biting**—prevention and resolution; **potty training**—readiness, process and tips for success; **nutrition and health**—principles to create habits for a healthy lifestyle; **media**—effects of media aggression and rules to help avoid these issues.

Adventist ECEC centers is another brochure. This one is to inform non-Adventists of our mission and

philosophy of training and educating the whole child.

Our website contains many other resources such as policies and guidelines, playground safety tips, curriculum recommendations and helpful links to resource and referral agencies, state licensing agencies and state regulatory agencies, not to mention Adventist Child Care Network, which co-sponsors many of these valuable resources.

<http://paucearlychildhood.adventistfaith.org/>
<http://paucearlychildhood.adventistfaith.org/adventist-child-care-network-home>



The Evangelism brochure was developed to promote early childhood

centers to the Adventist community. Often ECEC centers are overlooked as an evangelism tool. This brochure highlights the advantages of Adventist early childhood centers. The brochure has been converted to a PowerPoint slideshow, which can be downloaded from our website.

<http://paucearlychildhood.adventistfaith.org/resources-and-curriculum-recommendations>

Workshop Memories (continued)

we get in return! A sweet head bowed in prayer. A shy smile. An exuberant hug and wave goodbye at the end of the day. Is there any better reward?

Hands down, the most anticipated activity of the workshop is the time spent collaborating with colleagues. Hearing how another teacher handled a troubled child or getting advice from another director on how to confront an aggressive parent is



Collaborating with colleagues

priceless. Whatever the case, you can bet someone has a solution.

If all the years of service were added together, the total would be overwhelming. So many of you have dedicated your lives to this



25+ years of service

mission. Thank you for your service!

Another tradition was started during this year's session—Miracle Memory Moments, sharing how God is working at the centers and in the lives of our children. Keep these memories alive!



Miracles

Initiative



God took the initiative to save us. If you look up Psalm 23:6 in Strong's

Concordance, "follow all the days of your life" is translated as "pursue." God pursues us! When, like Adam and Eve, we stray from Him, He comes to us in our "fig trees" and extends His grace, promising a renewed relationship with Him. Who can you take the initiative with today? He uses us to touch others.

Early Childhood Education and Care

Newsletter

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